

char pmslink keycard

char



apaleo

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Integrated access systems

char pmslink keycard

Integrates with all major Access Systems:

ASSA ABLOY

SALTO
inspiredaccess

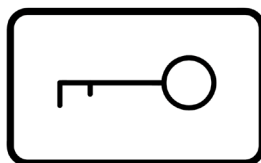
OMNitec
Think Forward

Onity

TESA
ASSA ABLOY

And more...

And facilitates the recording of **physical keycards** and **mobile keys**



Keycard recording from Apaleo

Keycard recording interface

In RESERVATIONS screen, the KEYCARD option is displayed, which allows access to the recording interface.

The screenshot displays the Apaleo Hotel Vienna Reservations interface. On the left is a dark sidebar with the Apaleo logo and a list of navigation items: Dashboard, Reservations, Room Rack, Housekeeping, Availability, Inventory, Rates, Companies, Finance, Reports, Audit / Logs, Payment, and Settings. The main content area is titled 'Hotel Vienna - Reservations' and shows details for reservation 'VMQVWUIL-1, John Smith'. At the top right, it displays the price '110.00 EUR' and the balance '-110.00 EUR'. Below the reservation title, there are tabs for GENERAL, GUESTS, TRAVEL DATES, EXTRAS, FOLIOS, INVOICES, and KEYCARD. The KEYCARD tab is highlighted with a red circle. Below the tabs, there are action buttons: Check in, Assign unit, Unassign unit, Actions, and Help. The interface is divided into two columns: 'Reservation details' on the left and 'Booking information' on the right. The 'Reservation details' section includes fields for Created (01/07/2021, 10:33), Booked unit group (Double), Adults (1), Status (Confirmed), Rate plan (Include breakfast), Guarantee (CreditCard), Cancellation policy (Free cancellation until 36 hours before arrival), No-show policy (No free no-show), Channel code (Direct), and Price (110.00 EUR). The 'Booking information' section includes the ID (VMQVWUIL) and the Booker (John Smith). Below these sections are 'Comments' and 'Payment account' sections, each with an 'Add' button. A 'Jump to booking' link is also present in the Booking information section.

Hotel Vienna - Reservations

English ? 1

PRICE 110.00 EUR BALANCE -110.00 EUR

VMQVWUIL-1, John Smith

01/07/2021, 17:00 02/07/2021, 10:00 Confirmed 101, Single VMQVWUIL

GENERAL GUESTS TRAVEL DATES EXTRAS FOLIOS INVOICES KEYCARD

Check in Assign unit Unassign unit Actions Help

Reservation details

Created: 01/07/2021, 10:33
Booked unit group: Double
Adults: 1
Status: Confirmed

Rate plan: Include breakfast
Guarantee: CreditCard
Cancellation policy: Free cancellation until 36 hours before arrival.
No-show policy: No free no-show
Channel code: Direct
Price: 110.00 EUR

Booking information

ID: VMQVWUIL

Booker

John Smith

Jump to booking

Comments

+ Add reservation comment

Payment account

+ Add payment account

Keycard recording screen

Displays the basic and default options for recording. Simply click on the “Create Card” button.

The screenshot shows the Apaleo interface for Hotel Vienna. The left sidebar contains navigation links: Dashboard, Reservations, Room Rack, Housekeeping, Availability, Inventory, Rates, Companies, Finance, Reports, Audit / Logs, Payment, and Settings. The main content area is titled 'Hotel Vienna - Reservations' and displays reservation details for 'VMQVWUIL-1, John Smith'. The reservation is confirmed for 01/07/2021, 17:00 to 02/07/2021, 10:00, for a single room (101, Single) with VMQVWUIL. The price is 110.00 EUR and the balance is -110.00 EUR. The 'KEYCARD' tab is selected, showing the 'CREATE CARD' section for room #102. The form includes three dropdown menus: 'N° of cards' (set to 1), 'Encoder' (set to 'Name of encoder'), and 'Access profiles' (set to 'VIP'). There are also buttons for 'Additional access' and 'Add extra rooms', both with a '+' icon. At the bottom, there is a 'Create Card' button and a small 'char - PMSLINK KEYCARD' logo.


keycard to the encoder

The system indicates that the card must be brought closer to the selected encoder in order to record the keycard.

The screenshot displays the Apaleo PMS interface for a reservation at Hotel Vienna. The reservation details for VMQVWUIL-1, John Smith, show a stay from 01/07/2021 to 02/07/2021, confirmed, for 101, Single, with a price of 110.00 EUR and a balance of -110.00 EUR. The 'KEYCARD' tab is selected in the navigation bar. A modal window is open in the center, featuring a blue icon of a card being inserted into an encoder. The text inside the modal reads: 'Put the card over the encoder to record' and 'Waiting answer...'. Below the modal, the 'Add extra rooms' section is visible, showing a dropdown menu with '101' selected. At the bottom right, there is a 'Create Card' button.

Keycard recording confirmation

That's it ! It's done! Once the keycard has been recorded, a confirmation message will be displayed.

**apaleo**

Context

Hotel Vienna

Dashboard

Reservations

Room Rack

Housekeeping

Availability

Inventory

Rates

Companies

Finance

Reports

Audit / Logs

Payment

Settings

Hotel Vienna - Reservations

English ? 1

VMQVWUIL-1, John Smith

01/07/2021, 17:00 02/07/2021, 10:00 Confirmed 101, Single VMQVWUIL

PRICE 110.00 EUR BALANCE -110.00 EUR

GENERAL GUESTS TRAVEL DATES EXTRAS FOLIOS INVOICES KEYCARD

#102 CREATE CARD

✓ The card has been recorded correctly.

N° of cards 2

Encoder Encoder 1

Access profiles Profile 1

Additional access

☒ Pool 1 ☐ Pool 2 ☐ Pool 3

☐ Gym ☐ Work Office 1 ☐ Work Office 2

☐ Terrace 1 ☐ Terrace 2

Add extra rooms

x 101

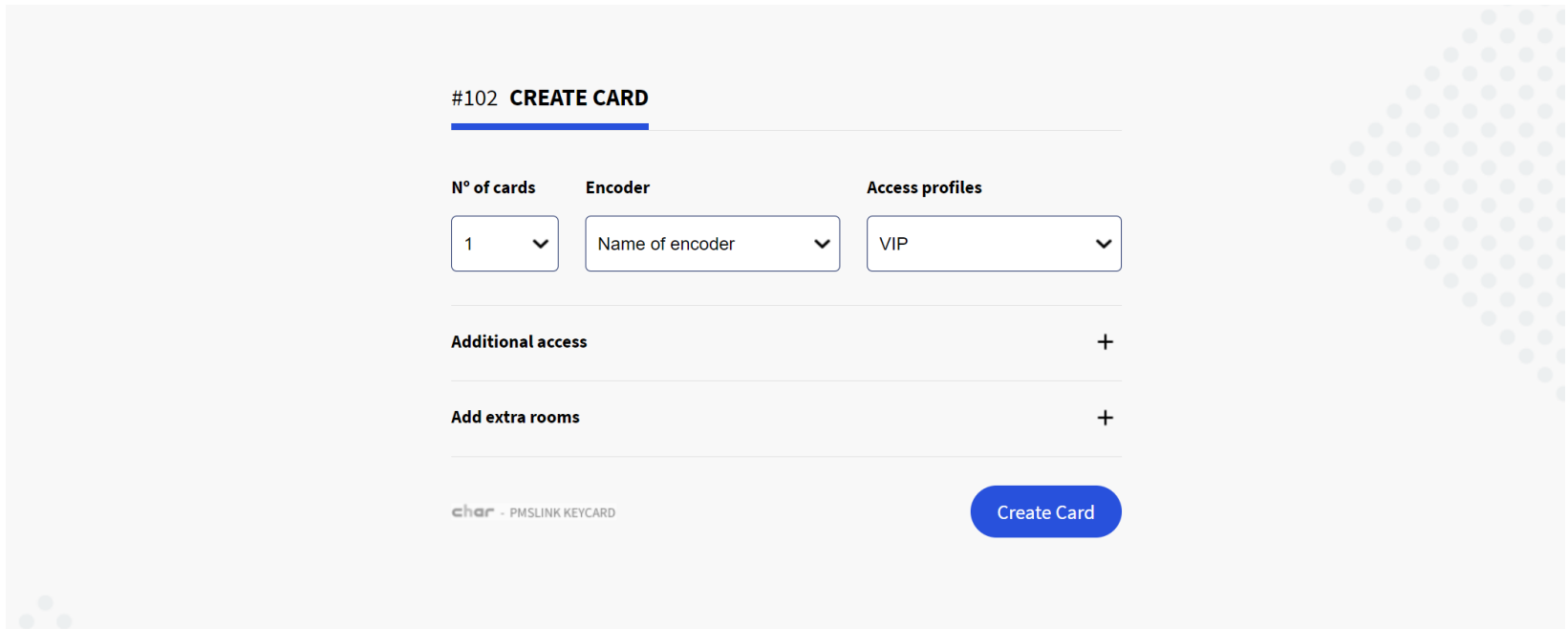
char - PMSLINK KEYCARD

Create Card

Interface details

Recording interface details

The keycard recording interface displays and allows you to **select** the possible **options related to card recording**. The values shown by default are those used in the last selection made from the browser used. Changing them will be associated with the browser for the next recording process.



#102 **CREATE CARD**

N° of cards	Encoder	Access profiles
1 ▼	Name of encoder ▼	VIP ▼

Additional access +

Add extra rooms +

char - PMSLINK KEYCARD

Create Card

Number of cards to be recorded for the booking

Allows several cards to be recorded sequentially with a single click on the “**Create Card**” button.
Especially useful when the encoder used is far from the terminal from which the recording is requested.

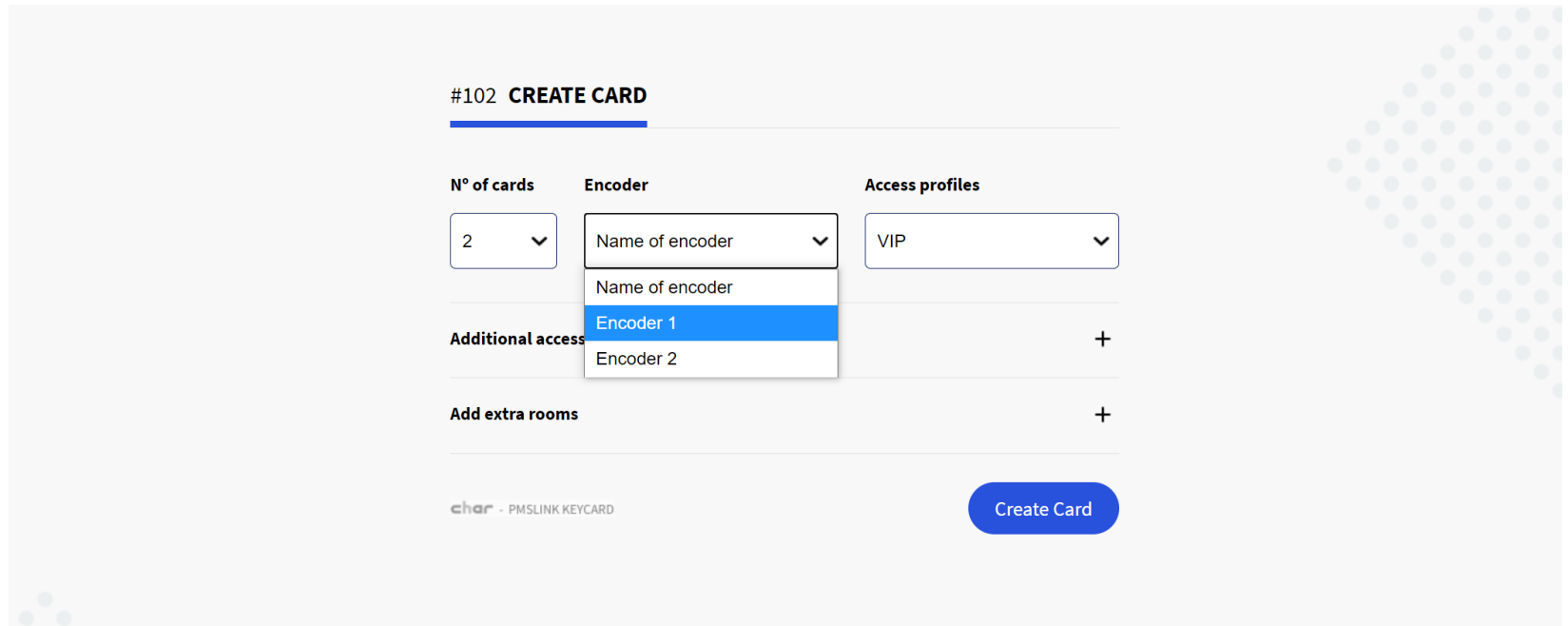
The screenshot displays a web interface titled "#102 CREATE CARD". It features three main input fields: "N° of cards", "Encoder", and "Access profiles". The "N° of cards" dropdown menu is open, showing a list of numbers from 1 to 9, with the number 2 highlighted in blue. The "Encoder" field contains the text "Name of encoder" and a dropdown arrow. The "Access profiles" field contains the text "VIP" and a dropdown arrow. Below these fields, there are two rows of partially visible text: "cess" followed by a plus sign, and "ms" followed by a plus sign. At the bottom right, there is a blue button labeled "Create Card".

Encoder used

Allows you to select the encoder to be used in the recording process.

Normally it will be the same and its selection will not be necessary.

Particular useful in case of an unavailable encoder or special recording/printing on a specific encoder.



The screenshot displays the '#102 CREATE CARD' interface. It features three main sections: 'N° of cards' with a dropdown set to '2', 'Encoder' with a dropdown menu open showing 'Name of encoder', 'Encoder 1' (highlighted), and 'Encoder 2', and 'Access profiles' with a dropdown set to 'VIP'. Below these are 'Additional access' and 'Add extra rooms' sections, each with a '+' icon. At the bottom left is the 'char - PMSLINK KEYCARD' logo, and at the bottom right is a blue 'Create Card' button.

N° of cards	Encoder	Access profiles
2	Name of encoder	VIP
	Name of encoder	
	Encoder 1	
	Encoder 2	
Additional access		+
Add extra rooms		+

char - PMSLINK KEYCARD

Create Card

Access profile recorded on the card

Many access systems allow the configuration of pre-defined profiles providing additional accesses to the main room, e.g. suite dependencies or access to the car parking for certain types of accommodation. This option allows the selection of one of the pre-configured profiles with associated default accesses.

The screenshot displays a web interface for creating a card. At the top, it says "#102 CREATE CARD". Below this, there are three main sections: "N° of cards" with a dropdown set to "2", "Encoder" with a dropdown set to "Encoder 1", and "Access profiles" with a dropdown menu open showing "VIP", "Profile 1" (highlighted in blue), and "Profile 2". Below these is an "Additional access" section, followed by "Add extra rooms" with a plus sign icon. At the bottom left is the "char - PMSLINK KEYCARD" logo, and at the bottom right is a blue "Create Card" button.

N° of cards	Encoder	Access profiles
2	Encoder 1	VIP
		VIP
		Profile 1
		Profile 2

Additional access

Add extra rooms +

char - PMSLINK KEYCARD

Create Card

Additional accesses allowed to the room

Allows the selection of the most common additional accesses, e.g. parking, rooms, gymnasium, etc., that will be allowed to the card.

These accesses are complementary to those that may be pre-defined in the **access profiles**.

The selected accesses are not saved for use by default.

#102 **CREATE CARD**

N° of cards **Encoder** **Access profiles**

2 Encoder 1 Profile 1

Additional access —

☒ Pool 1 ☐ Pool 2 ☐ Pool 3
☐ Gym ☐ Work Office 1 ☐ Work Office 2
☐ Terrace 1 ☐ Terrace 2

Add extra rooms +

char - PMSLINK KEYCARD

Create Card

Extra room access

Allows Access to other rooms in addition to the main room.

Particularly useful in the case of family bookings where rooms are occupied by children, elderly people, etc..

The selected rooms are not saved for use by default.

#102 **CREATE CARD**

N° of cards **Encoder** **Access profiles**

2 Encoder 1 Profile 1

Additional access —

☒ Pool 1 ☐ Pool 2 ☐ Pool 3
☐ Gym ☐ Work Office 1 ☐ Work Office 2
☐ Terrace 1 ☐ Terrace 2

Add extra rooms —

101
101

char - PMSLINK KEYCARD **Create Card**

Keycard recording

Clicking on “**Create Card**” will start the card recording process in the selected encoder and with the configured options and accesses.

#102 **CREATE CARD**

N° of cards **Encoder** **Access profiles**

2 ▼ Encoder 1 ▼ Profile 1 ▼

Additional access —

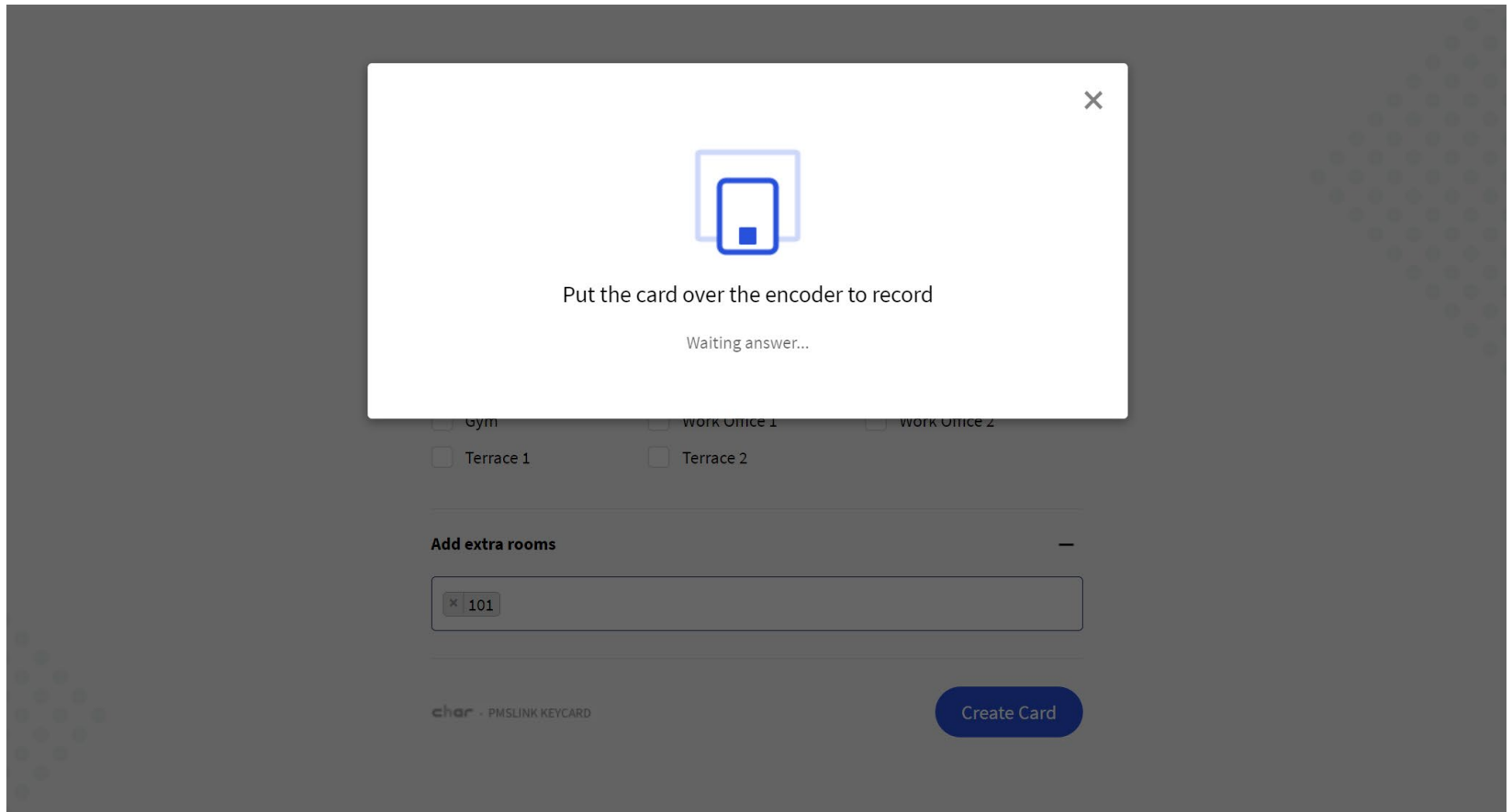
☒ Pool 1 ☐ Pool 2 ☐ Pool 3
☐ Gym ☐ Work Office 1 ☐ Work Office 2
☐ Terrace 1 ☐ Terrace 2

Add extra rooms —

char - PMSLINK KEYCARD **Create Card**

Bring the card close to the encoder

The user will bring the card close to the selected encoder to record it.
The system will wait for the pre-defined time for this action to take place.



Successful keycard recording

Once the card has been recorded, a confirmation message will be displayed.

#102 CREATE CARD

✓

The card has been recorded correctly.

×

N° of cards

Encoder

Access profiles

2

Encoder 1

Profile 1

Additional access

☒ Pool 1

☐ Gym

☐ Terrace 1

☐ Pool 2

☐ Work Office 1

☐ Terrace 2

☐ Pool 3

☐ Work Office 2

Add extra rooms

×

101

char - PMSLINK KEYCARD

Create Card

Recording failed

Error message

In the event of an error in the recording process, a specific message will be displayed, giving the option to retry the recording or to request technical assistance.

#102 CREATE CARD

×

!Ups! There was an error recording the key.

Please try again. If it fails again you can contact us.

×

Ask for support

N° of cards

Encoder

Access profiles

2

Encoder 1

Profile 1

Additional access

☒ Pool 1

☐ Pool 2

☐ Pool 3

☐ Gym

☐ Work Office 1

☐ Work Office 2

☐ Terrace 1

☐ Terrace 2

Add extra rooms

×

101

char - PMSLINK KEYCARD

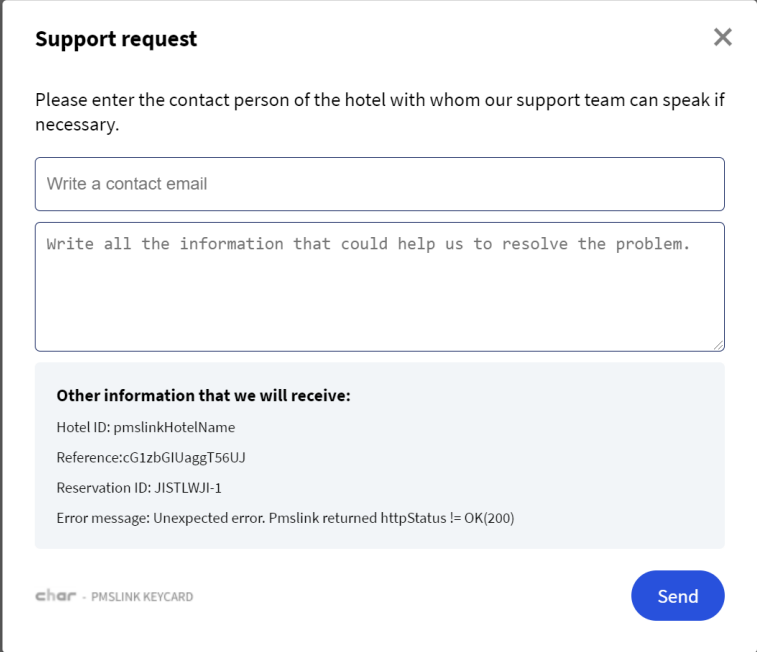
Create Card

Support request

In the case of requesting technical assistance, a Form will be shown with the internal data of the incident that will be sent.

The user must indicate their e-mail address with the possibility of including descriptive text with additional data on the incident.

char's technical support will attend to the request by carrying out the necessary actions and contacts to resolve it.



The screenshot shows a 'Support request' form overlay on a dark background. The form has a title bar with a close button (X). Below the title, there is a instruction: 'Please enter the contact person of the hotel with whom our support team can speak if necessary.' There are two input fields: a text field for 'Write a contact email' and a larger text area for 'Write all the information that could help us to resolve the problem.' Below these fields is a section titled 'Other information that we will receive:' which lists the following data: 'Hotel ID: pmslinkHotelName', 'Reference: cG1zbGIUaggT56UJ', 'Reservation ID: JISTLWJI-1', and 'Error message: Unexpected error. Pmslink returned httpStatus != OK(200)'. At the bottom left of the form is the 'char - PMSLINK KEYCARD' logo, and at the bottom right is a blue 'Send' button.

Support request ✕

Please enter the contact person of the hotel with whom our support team can speak if necessary.

Write a contact email

Write all the information that could help us to resolve the problem.

Other information that we will receive:

Hotel ID: pmslinkHotelName
Reference: cG1zbGIUaggT56UJ
Reservation ID: JISTLWJI-1
Error message: Unexpected error. Pmslink returned httpStatus != OK(200)

char - PMSLINK KEYCARD

Send

Thanks for your attention

char

sales@char.es
www.charpmslink.com